

NB - Section 124, 125, 126 and 127 of the Road Traffic Regulations and section 22 of the Road Traffic (Taxis and Contract Cars) Regulations requires "that any person who operates a PPV either as a Driver or Conductor MUST have a badge."



REQUIREMENT SHEET FOR RE-APPLICATION (RENEWAL) HACKNEY CARRIAGE

1. K2 Application form obtainable from the Transport Authority website (www.ta.org.jm) or any of the following Transport Authority Office:
 - a. 119 and 107 Maxfield Avenue, Kingston 10
 - b. King Street, Linstead, St. Catherine
 - c. Sagicor Complex, Unit U, Freeport Montego Bay, St. James
 - d. Shop 48 Caledonia Court Plaza, 29-31, Caledonia Road, Mandeville, Manchester
 - e. 26 Caribbean Park, Balmoral Heights, St. Mary
 - f. St. Margaret's Bay, Portland
 - g. Swansea District, Clarendon
 - h. Barracks Road, Savanna-la-Mar, Westmoreland
2. The original and photocopy of **current**:
 - a. Registration Certificate
 - b. Certificate of Fitness
 - c. Insurance Certificate/Cover Note
3. An active email address.
4. In the case of a company, a Company seal or stamp must be affixed to the application form. The Memorandum and Articles of Association and the Certificate of Incorporation must be attached.
5. Copy of owner(s) ID (Driver's Licence/Voter's ID/Passport). Where a copy is of the ID is provided, same should be certified by a Justice of the Peace.
6. Visit the Transport Authority's Inspection site: All motor vehicle should be affixed with the checkered colour coded strip and globe before proceeding to the inspection site. **Vehicle will be inspected before the payment is made. "Check Sheet" will be completed and submitted with the application.**
7. A Re-application (Renewal) Fee of **Thirteen Thousand Five Hundred Dollars (\$13,500.00)**. Payment options are as follows:
 - Debit or Credit Card
 - Paymaster or Bill Express Locations island-wide.
 - National Commercial Bank (N.C.B.) Direct Deposit or E-Banking facility.

NB. Applications may be submitted on-line via the Transport Authority portal: www.ta.org.jm. Payment may be made using a Visa or Mastercard Credit or Debit Card, where applicable.

Late renewal will attract a fee of Ten Thousand Dollars (\$10,000.00) after March 31st.

COURIER SERVICE CAN ALSO BE UTILIZED.

NB - Section 124, 125, 126 and 127 of the Road Traffic Regulations and section 22 of the Road Traffic (Taxis and Contract Cars) Regulations requires “that any person who operates a PPV either as a Driver or Conductor MUST have a badge.”

FOR COLLECTION OF STICKERS, THE FOLLOWING APPLY:

APPLICANT – Owner’s Identification (Passport, Voter’s ID, Driver’s Licence)

BEARER – Bearer’s ID (Passport, Voter’s ID, Driver’s Licence) and authorization letter signed & stamped by a Justice of the Peace

IN THE CASE OF A COMPANY: A letter signed & stamped by the authorized personnel from the company and Bearer’s ID

NB. Once the sticker is collected, the road licence will be **emailed** to the applicant.

- **Refunds:** Where applicable, a request for refund must be submitted within one (1) year of the application date. The non-refundable application fee will be deducted from the amount refundable.
- **Motor vehicles 15 years and older (motor car) should obtain a Preliminary Inspection from the Transport Authority before being taken to the Island Traffic Authority (Examination Depot) to obtain a Structural Safety Report.**